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## End Matter

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## **Issue Two: Call for Submissions**

### **Proposal Deadline: JANUARY 30, 2016**

We seek submissions from both researchers and practitioners, that fall into one of three submission categories:

- Opinions/First Drafts – Editorial in nature; the first draft of an idea or argument.
- White Papers – Longer form discussions that may include research.
- Peer Reviewed – Long form articles that include original research and arguments, and are submitted for review by our Editorial Board and/or external reviewers.

## **Submission Guidelines**

### **Who Can Write for The Political Librarian?**

We want to bring in a variety of perspectives to the journal and do not limit our contributors to just those working in the field of library and information science. We seek submissions from researchers, practitioners, community members, or others dedicated to furthering the discussion, promoting research, and helping to re-envision tax policy and public policy on the extremely local level.

### **Submission Categories:**

- Opinions/First Draft – Editorial in nature; the first draft of an idea or argument (1000-2000 words).
- White Papers – Longer form discussions that may include research (2000-5000 words).
- Peer Reviewed – Long form articles that include original research and arguments, and are submitted for peer-review by our Editorial Board and invited reviewers. (2000-12,000 words).

### **Article Proposals:**

If you want to propose an article for The Political Librarian, please submit the following:

- 1.Article abstract: a paragraph of no more than 250 words. Be sure to include what category of article that you're writing.
- 2.Attach resume/CV or a link to an online version.
- 3.Writing sample: this can be a fully completed article, blog post, essay, etc. Our goal is to see your style and ability not judge where the writing comes from.

### **Completed Works:**

Completed submissions should include:

- 1.Article abstract: a paragraph of no more than 250 words. Be sure to include what category of article that you're writing.
- 2.Attach resume/CV or a link to an online version.
- 3.Full text of the submission.

### **Submission Format**

Accepted submission formats are Word documents (doc, docx), rich text or text files (rtf, txt). Please do not send PDFs of article submissions. This hinders the editorial process, and you will have to resubmit.

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## Style Guide

The Political Librarian is dedicated to publishing professional and well-composed articles. Guidelines for The Political Librarian:

- Be professional: While we encourage our writers to reflect their own writing style and voice in their pieces, we also require that articles are professional in nature and tone. We are creating a new kind of journal and bringing new kinds of discussions to the forefront, and we want our articles to reflect well on that mission.
- Be Inclusive: The world is a dynamic and varied place and we at the Political Librarian believe in creating and inclusive environment for writers and readers. Your language should reflect this dedication to inclusivity.
- Be Critical: The Political Librarian wishes to foster debates and critical discussions. That said we want to foster well-reasoned and supported arguments. Your piece should stand up to critical examination by our editors and readers.
- Be Clear: Be sure your topic is relevant and well thought out. Use examples and/or evidence to support your claim along. Use clear and concise language that is professional but not so full of jargon that it is not accessible.
- Cite Your Sources: If you are citing the work of others you must cite them. All articles should include a works cited list formatted using guidelines. In-text citations need not follow APA to the letter, but they should be consistent throughout the piece, hyperlinks are encouraged. If you are using a direction quotation you must list the author's name in addition to any other relevant links or source titles that are appropriate to the piece.

## Formatting/Punctuation/Grammar

- Double-spaced lines.
- 12pt standard font (Times, Times New Roman, Calibri, etc).
- Single space between sentences.
- Use the Oxford comma.
- Spell out acronyms the first time they are used.
- Submission formats: doc, docx, rtf, txt. Please do not send PDFs of article proposals/submissions.
- Use proper punctuation and grammar.
- Pay attention to subject/verb agreement and tense.

Those interested in submitting an article should contact the editors:

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